In 2008, TAIYO YUDEN formulated its business continuity plan (BCP) premised on the spread of a global pan-

with the incidence of such global pandemics as severe acute respiratory syndrome (SARS), TAIYO YUDEN has

demic. While adding enhancements along the way, this BCP is still in effect today. Put to the test in the early 2000s

## Addressing risks in the supply chain



## **Procurement**



## **Production**



Logistics



## Sales & marketing

Formulate and implement measures to address business continuity risks\*1

present

- Promote and support the formulation of a BCP for materials and parts suppliers with the aim of
- Secure materials and parts inventory

Risks ttributabl to the effects of COVID-19

Tight supply of materials and parts due to stagnating flows of people and logistics

- Boost production capabilities
- Promote productivity improvement activities, the "smart.E" project, carry out measures that aim to build a borderless production system
- Stockpile masks and other items as countermeasures to protect against infection based on incidents of infection outbreaks up until present
- Impact on operations due to restrictions in the flow
- Operating restrictions due to administrative orders •Suspension of production on account of the outbreak of
- infection at production frontlines

•Increasing difficulties on securing labor

- Introduce internally developed warehouse systems to streamline and reduce manpower requirements for warehouse management tasks
- Consider and implement an appropriate balance between air and sea routes, based on the concept of decarbonization
- Lack of international transportation capabilities due to decreased number of international flights and maritime shipping container shortage •Increasingly unstable transportation
- Prolonged transportation lead times
- Soaring transportation costs

Flexibly acted to meet customer needs based on face-to-face business talk

■ In line with restrictions on going out in each region and overseas travel regulations, customer visits and exhibitions have been cancelled, and sales activities were limited on account of reduced opportunity for face-to-face business talk

Organize the Business Continuity Planning Committee, consolidate Companywide information, and consider measures and provide instructions\*2

- Identify and understand restrictions around the world, and confirm the impact on the supply of
- materials and parts in a timely manner
- Secure and strengthen multiple procurement routes
- Continue production activities through the thorough implementation of infection prevention measures
- •Manage the health of employees on a daily basis
- •Ensure the three Cs (avoiding closed spaces, crowds and
- •Promote the sanitization of hands, fingers and objects
- Continue to advance the "smart.E" project
- Review and redesign inventory systems for a more stable supply

- Strengthen countermeasures against logistics instability
- Secure alternate distribution routes Secure multiple modes of transportation
- Strengthen the logistics management system
- Strengthen cooperation with logistics vendors

- Put in place an environment that enables telework and limit office attendance to secure employee
- Take advantage of online meetings to maintain the same level of communication, internally and with
- Review and strengthen risk management standards for Sales Department

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<sup>\*1 &</sup>quot;Group Business Continuity Regulation" "TAIYO YUDEN Group Reaction Plan for Pandemic Influenza < Preventive Measures for Pandemic Influenza Infections" formulation, operation, and systematic education and training for business continuity (emergency contacts, initial reaction, recovery drills, etc.)

<sup>\*2 •</sup>Issue daily and weekly reports to share information on government measures at all bases, regional infection status, on-site countern • Create "Workstyle Guidelines," and thoroughly implement infection prevention countermeasures, providing guidance to all bases.