Are you the component we need?!? Open-minded, team player, passionate and hard-working?

Find out by searching our job openings and learning why it's great to work at Taiyo Yuden (U.S.A.) Inc.

TOP TEN Great Things about Taiyo Yuden (U.S.A.) Inc.

1. Innovative / Best in Class Product Line
2. Management Philosophy: Our management philosophy focuses on "employee well-being," "betterment of local communities" and "responsibility to provide returns to shareholders."
3. Large company transactions with a small company feel
4. Emphasis on employee growth and promoting from within
5. Fast paced, constantly changing, never boring work environment
6. Diverse work force and office culture
7. Open door policy with managers and opportunities to be HEARD
8. Top down commitment to wellness and employee health – San Diego Business Journal 2014, 2015 & 2016 Healthiest Company Nominee
9. Great employee benefit package including health, dental, vision, life, flexible spending, 401k with match, bonus plan and MORE…
10. THE PEOPLE!!

Distribution Planner I (San Diego)

January 20, 2019

ABOUT TAIYO YUDEN:

Taiyo Yuden (U.S.A.) Inc., or (UTY), produces surface-mount and leaded passive electronic components as well as functional modules that incorporate active components. Product lines include capacitors, inductors, ferrite beads, EMI filters, ferrite cores, resonators and LC filters, functional modules, Energy Devices(Super Capacitors), and SAW/FBAR filters and modules. UTY is a wholly owned subsidiary of a Taiyo Yuden Co., Ltd.. We manage all sales, distribution and related operations for North and South America. The US operations headquarters is located in Solana Beach, California. UTY has sales offices throughout the US and Canada. We operate warehouses in Torrance, California and McAllen, Texas.

GENERAL SUMMARY:

This person will be responsible for allocation, distribution, tracing incoming shipment, expediting and follow through of components on behalf of the company, ensuring customer demands are met on time.

ESSENTIAL JOB FUNCTIONS:

A: Shipment (from factory to customer):

1. Manage outbound orders by confirming and approving orders daily for every part number based on each customer's consolidated ship date for 3PL warehouse. Create deliveries manually as needed.
2. Review CSR's urgent request and take appropriate action.
3. Manage incoming shipments from origin to warehouse arrival. Update delays in OASIS and inform CSR accordingly (only for urgent shipment).
4. File claim with appropriate party (warehouse, forwarder, etc.) for any damaged or lost materials and follow up

to ensure completion.

5. Transit Lead time Analysis: Review and complete data quarterly for previous 3 month period and/or when requested by HQ.

B: Full Allocation situation only:

6. Maintain/update allocation spreadsheet on a daily basis to determine available allocation for each customer, and allocate based on a work instruction logic.
7. Inform Material Planner Group on shortages of incoming shipments against full allocation qty.

C: Data/file:

8. Receive, review, and save forwarders' logs.
9. Save Taiyo Yuden invoices.
10. Download/Create data used for Material Planning group.

D: Tenbai:

11. Process orders from sales subsidiaries for UTY's excess stock material, arrange delivery based on the due date, and send shipping documents to each subsidiaries.
12. When other sale subsidiaries send excess stock list, distribute to MP Group. Issue POs to subsidiaries based on MPs' requests. Monitor the shipment until receipt at the warehouse.

E: Carrier Plate:

13. Manage carrier plate orders by processing customer order and arrange delivery based on the due date and consolidation schedule. Send shipping document to customer.
14. Create forecast data for supplier and Accounting group.
15. Prepare quotations for new items.
16. Support RMA process from csutomers.

F: Other:

17. Review Purchase order proposal, expedite, and cancel PO's for Supply Chain Department as needed.
18. Back up for other team members in Material Planning group.
19. Performs additional duties as required by management.

Knowledge, Skills and Abilities

1. Ability to pay close attention to detail and coordinate various activities simultaneously.
2. Knowledge of computer software, such as; SAP, Microsoft Word and Excel and order entry software. Note - SAP-R3, sales & distribution experience is desirable.
3. Excellent written and oral communication skills – including effective business writing.
4. Ability to communicate with our customer, sales department, co-workers, and business contacts in a courteous and professional manner.
5. Knowledge of forwarder's import to USA process is a plus.